



THK Associates (Pvt.) Limited

Transmission Department THK Associates (Pvt.) Limited	THK/TRM-1-23-0031
Plot No. 32-C, Jami Commercial Street-2, Behind UBL Jami Branch, D.H.A., Phase-VII, Karachi-75500. UAN: +92 (021) 111-000-322 Web: www.thk.com.pk	Transmission Request for Shareholding and Dividends Details
	Reference No
	Date:

Dear Sir,

Transmission of Shares and Dividend(s)

Name of Company: _____

Details of deceased shareholder:

Name of Deceased Shareholder												
Father's / Husband's Name												
Date of Death												
CNIC/ NICOP / Passport Number						-						
Muslim (Please tick <input checked="" type="checkbox"/> in the opposite box)	<input type="checkbox"/>					Non-Muslim	<input type="checkbox"/>					
Folio Number(s)												

Please provide the deceased shareholder's current Shareholding and details of outstanding/ unpaid dividends.

Please also provide the guidelines with respect of the documents/ formalities/ requirements for transmission of his/ her shares and outstanding dividends in the name of legal heir(s)/ Successor(s).

Regards,

Signature of Legal Heir(s)/ Applicant(s)

Details of the Level Heir(s) / Applicants(s)

Name	Contact No	Email Address	Mailing Address

<u>Karachi</u>	<u>Lahore</u>
Plot No. 32-C, Jami Commercial Street 2, DHA Phase VII, Karachi, 75500 Pakistan	Office No.309 3rd Floor, North Tower LSE Building, 19- Sharah e Aiwan e Iqbal Lahore.
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sfc@thk.com.pk www.thk.com.pk	



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Annexure 1 - Guidelines for submission of request for Shareholding and outstanding / pending dividend details of the deceased shareholder:

Supporting Documents to be submitted along with the above form	<ul style="list-style-type: none">• Photocopy of Death Certificate of deceased shareholder duly attested by the notary public/ oath commissioner;• Legible photocopy/ies of NIC/ CNIC/ NICOP / Passport of deceased shareholder duly attested by the notary public/ oath commissioner; and• Legible photocopy/ies of CNIC/NICOP / Passport of all Legal heir(s)/ applicant(s) duly attested by the Notary Public/ Oath Commissioner;
Submitting the form:	Duly filled and signed form can be physically submitted at the THK offices in Karachi and Lahore or sent via mail to THK Head Office in Karachi.
	You may also refer to the Client Support page on the THK website for further guidance www.thk.com.pk

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